

Job Title: Senior Curator

Reports to: Executive Director

Status: Full time, exempt, supervisory

SUMMARY:

A vital member of Dallas Contemporary's Senior Staff, the Senior Curator is the driving force behind the identity of the museum's curatorial programming, as well as the overall identity of Dallas Contemporary at large. As head of the curatorial department, the Senior Curator significantly contributes to Dallas Contemporary's vision and ongoing growth.

This multifaceted and dynamic leadership position includes supervision and guidance of curatorial staff, close involvement with all aspects of exhibition realization, ongoing collaboration with the development and education teams, and requires a strong presence and proactive outreach within the Dallas community.

RESPONSIBILITIES:

Exhibitions

- Manage and develop exhibitions and installations in four galleries as well as satellite exhibition projects outside the building/in the community
 - Curate exhibitions and produce supporting content for publications
 - Foster ongoing collaborative relationships with artists for existing and future exhibitions
 - With Executive Director, approve final schedule of forthcoming exhibitions
 - Oversee installation and de-installation of exhibitions, including staff responsible for arranging crating, shipping, insurance, contracts, travel policies and artwork loan agreements
 - Develop and manage budgets for exhibitions
 - Work with a variety of vendors and companies during the process of production of exhibitions (fabricators, custom framers, painters, etc.)
 - Collaborate with Director of Learning to coordinate complementary materials including wall text, brochure content, and artist talks

Administration/Community Outreach

- Help shape the institution's administration and creative vision and attend senior staff meetings
- Serve as a spokesperson for Dallas Contemporary in the community and beyond
- Moderate and facilitate artist panels and discussions
- Initiate additional forms of artist and museum engagement with the public

External Affairs/PR/Development

- Contribute to press releases on exhibitions
- Provide interviews to local, national, and international media contacts
- Collaborate with development team for grant and sponsorship proposals
- Cultivate relationships with museum sponsors

Supervisor

- Supervises 2 adjunct curators; 1-2 curatorial assistants; project-based installers/art handlers; conservators

MINIMUM QUALIFICATIONS

Knowledge, Skills, and Abilities:

- Excellent writing and public speaking abilities
- Knowledge of museum management, collections/exhibitions management, curatorial principles and practices
- High level of attention to detail, accuracy, and ability to meet deadlines
- Maintains highest standards of integrity, including confidentiality of privileged information
- Highly motivated, ability to handle multiple tasks simultaneously, and to work independently as well as in a team environment
- Natural command for approaching exhibition-making in a critical, innovative capacity
- Personable demeanor

Qualifying Education and Experience

- Master's degree in Art History, Fine Arts, arts administration or related field required
- Minimum of five years of progressively responsible experience in a museum or commercial gallery environment preferred

ABOUT DALLAS CONTEMPORARY

Situated within the heart of the city's burgeoning Design District, Dallas Contemporary is a non-profit, non-collecting museum that functions in the vein of a traditional *kunsthalle*; the programme focuses on exhibiting new and recent multidisciplinary works by both emerging and established local, national, and international artists, as well as commissioning site-specific works.

Such presentations are further enhanced by the institution's setting within a 37,000 sq.ft. industrial building, providing a wholly unique context for each individual exhibition. Dallas Contemporary is one of two bilingual contemporary art institutions in the United States, with a strong focus on expanding audience engagement through temporary exhibitions, artist lectures, and extensive learning programmes.

Seminal exhibitions include David Salle, Pia Camil, Julian Schnabel, Bruce Weber, Mary Katrantzou, Eric Fischl, and 2016's "Black Sheep Feminism," which was the most-ever-written-about group exhibition to be organized by a Dallas museum. Public interventions include the installation of Richard Phillips's *Playboy Marfa* on a busy Dallas thoroughfare; French photographer JR's activation of the city in his massive participatory project, "Inside Out"; and the creation of Shepard Fairey's series of murals throughout West Dallas.

In 2019, the Dallas Art Fair will mark its 10th anniversary, celebrating the 85,000+ local, national, and international attendees the fair has attracted since its 2009 inception

Dallas Contemporary is an integral part of the city's rapidly-expanding arts landscape, which is home to a number of museums, galleries, and private collections, including the Dallas Museum of Art, Nasher Sculpture Center, The Meadows Museum at Southern Methodist University, Crow Collection of Asian Art, The Warehouse of the Rachofsky Collection, and Modern Art Museum of Fort Worth..